

Garner-Hayfield-Ventura Board of Education

November 20, 2023

5:30 P.M.

HS Media Center

Board Members Present: Pam Roberts, Jay Larkin, Kim Upmeyer, Dan Goll, & Jack Toppin

1. President Larkin called the meeting to order at 5:30 P.M.
2. Dan Goll approved the agenda as presented & Kim Upmeyer seconded the motion.
Ayes: 5 Nays:0. Carried.
3. Consent Agenda:
 - a. Minutes: October 30, 2023 Special Meeting
 - b. Resignations: Dominique Rose: Paraprofessional Elementary
 - c. Staff Contracts: Alysen Pace: High School Paraprofessional
 - d. Open Enrollment
 - i. Open Enrolled In: (KG) Belmond Klemme
 - ii. Open Enrolled In: (KG) Forest City
 - iii. Open Enrolled In (10) Mason City
 - iv. Open Enrolled In (11) West Hancock
 - v. Open Enrolled In (KG) Belmond Klemme
 - vi. Open Enrolled In (4) West Hancock
 - vii. Open Enrolled In (11) Mason City
 - viii. Open Enrolled Out (10) Clayton Ridge
 - ix. Open Enrolled In (KG) Belmond Klemme
 - x. Open Enrolled In (7) West Hancock
 - xi. Open Enrolled In (11) Forest City
 - e. Fundraisers: Butterbraids: Washington DC
 - f. Jack Toppin motioned to approve the consent agenda as presented & Pam Roberts seconded the motion. Ayes: 5 Nays:0 Carried
4. Action Items:
 - a. Bills & Financial Reports
 - i. Pam Roberts Motioned to approve the Bills & Financials as presented & Kim Upmeyer seconded the motion. Ayes: 5 Nays:0. Carried
 - b. Snow Removal Contract: Pringnitz Custom Snow Removal
 - i. Dan Goll Motioned to approve the Snow Removal contract as presented & Jack Toppin seconded the motion. Ayes: 5 Nays:0. Carried
5. Adjourn the Retiring Board
 - a. Jack Toppin motioned to approve the retiring board at 5:38 P.M. & Kim Upmeyer seconded the motion. Ayes: 5 Nays:0. Carried

New board: Organizational Meeting

1. Board Secretary Fischer called the meeting to order at 5:41 P.M.

- a. Members Present: Dan Goll, Jay Larkin, Laura Schleusner, Jack Toppin & Kim Upmeyer
2. GHV board of education reviewed the official report of votes as presented
3. Board Secretary Fischer administered the Oath of office to Laura Schleusner.
 - a. *“Do you solemnly swear that you will support the Constitution of the United States and the Constitution of the State of Iowa, and that you will faithfully and impartially to the best of your ability, discharge the duties of the office of board member in the Garner Hayfield Ventura School District as now and hereafter required by law?”*
 - b. Laura Schleusner accepted & agreed upon the oath.
4. Election of President & Vice President
 - a. Board Secretary Fischer asked for Nominations for GHV Board President. Dan Goll nominated Jay Larkin to serve as GHV board president Laura Schleusner seconded that nomination. No additional nominations were provided.
 - b. Board Secretary Fischer asked for Nominations for GHV Vice President. Kim Upmeyer nominated Dan Goll to serve as GHV board Vice President, Laura Schleusner seconded that nomination. No additional nominations were provided.
 - c. Kim Upmeyer motioned to approve nominations as listed above & Jack Toppin seconded the motion. Ayes:5 Nays:0. Carried.
5. Determine Dates & Times of Meetings
 - a. Currently the GHV Board of Education meets at 6:30 on the second Monday of the month.
 - b. Jack Toppin motioned to approve keeping the board meetings at the same time as presented above & Dan Goll seconded the motion. Ayes:5 Nays:0. Carried
6. Appoint the Board Secretary & School Board Treasurer
 - a. GHV Board of Education appointed Holly Fischer to serve as the Board Secretary and School Board Treasurer.
 - b. Kim Upmeyer motioned to approve & Jack Toppin seconded the motion. Ayes: 5 Nays:0. Carried
7. Approval of Remaining Agenda
 - a. Jack Toppin motioned to approve the agenda as presented & Dan Goll seconded the motion. Ayes: 5 Nays:0. Carried
8. Board Reports
 - a. Elementary Principal: Mr. Meyering presented on the Iowa School Report Card Ratings.
 - b. Middle School Principal: Mrs. Steenhard middle school students partnered with Mayor Tim Schmidt to complete an essay “If I were Mayor”. Congratulations to Bella Johnson, Brady Rudisill & Aubrey Upmeyer on the essay selection winners. Congratulations to Jordan Nedved on making the Opus Honor Choir.
 - c. High School Principal: Mr. Kasper presented on Shawn Miller's behalf. Congratulations to our Esports team who made it to state in Super Smash Brothers. Congratulations to Jaycelynn Piper on being accepted into the All-State Band on clarinet, and Wyatt Haubrich (bass) and Jessa Heitland (alto) for being accepted into All- State Choir.
9. Approval of Account Signatures
 - a. GHV Board of Education currently has Holly Fischer & Jay Larkin as authorized signatures for the district. The signature bank accounts include the following: General, Management, PPEL, SAVE, Capital Projects, Nutrition & Activity Funds.
 - b. Kim Upmeyer motioned to approve & Dan Goll seconded the motion. Ayes: 5 Nays:0. Carried.
10. Appoint Official Newspaper
 - a. GHV Board of Education approved the Garner Leader as the official newspaper.

- b. Dan Goll motioned to approve the Leader & Laura Schleusner seconded the motion. Ayes: 5 Nays:0. Carried.
- 11. Appoint Board Counsel
 - a. GHV Board of Education will continue to utilize Ahlers & Cooney Law Firm.
 - b. Kim Upmeyer motioned to approve Ahlers & Cooney Law Firm & Jack Toppin seconded the motion. Ayes: 5 Nays:0. Carried.
- 12. Resolution Naming Official Financial Depository
 - a. GHV Board of Education continued to Utilize Clear Lake Bank & Trust , Reliance State Bank, UMB Bank, ISJIT, & Farmers State Bank as the official financial depositories up to the amount of \$20,000,000.00.
 - b. Laura Schleusner motioned to approve the banks listed above & Kim Upmeyer seconded the motion. Ayes:5 Nays:0. Carried.
- 13. Appoint Level 1 & Level 2 Investigators
 - a. GHV Board of Education Policy 402.6 provides the appropriate investigators listed below. Level 1 (Building Principals) & Level 2 (Hancock County Sheriff).
 - b. Dan Goll motioned to approve the following Level 1 & 2 investigators & Kim Upmeyer seconded the motion. Ayes: 5 Nays:0. Carried.
- 14. Approval of County Conference Board Representative for Hancock County
 - a. GHV Board of Education approved Dan Goll to represent the district.
 - b. Jack Toppin motioned to approve & Laura Schleusner seconded the motion. Ayes: 5 Nays:0. Carried
- 15. Appointment of Board members on the Finance Committee
 - a. GHV Board of Education approved Jack Toppin & Laura Schleusner to represent the finance committee.
 - b. Dan Goll motioned to approve & Kim Upmeyer motioned to approve the Finance Committee as presented. Ays: 5 Nays:0. Carried.
- 16. Appointment of Board members on the Building & Grounds Committee
 - a. GHV Board of Education approved Jay Larkin & Dan Goll to serve on the Building & Grounds Committee.
 - b. Kim Upmeyer motioned to approve the Buildings & Grounds Committee as presented & Laura Schleusner seconded the motion. Ayes: 5 Nays:0. Carried
- 17. Appointment of Board members on Transportation Committee
 - a. GHV Board of Education approved Kim Upmeyer & Jack Toppin to serve on the Transportation Committee.
 - b. Dan Goll motioned to approve the Transportation Committee as presented & Laura Schleusner. Ayes: 5 Nays:0. Carried.
- 18. Appointment of Board members on Negotiations Committee
 - a. GHV Board of Education approved Jay Larkin & Laura Schleusner to serve on the Negotiations Committee.
 - b. Kim Upmeyer motioned to approve the Negotiations Committee as presented & Dan Goll seconded the motion. Ayes: 5 Nays:0. Carried.
- 19. Appointment of a Representative for the Education Foundation Board
 - a. GHV Board of Education approved Jack Toppin to serve on the Education Foundation Board.
 - b. Dan Goll motioned to approve the Education Foundation Committee as presented & Laura Schleusner. Ayes: 5 Nays:0. Carried.
- 20. Approval of Coordinators
 - a. Equity Coordinator: Shawn Miller (Principal)
 - b. Homeless Coordinator: Angie Bierle (Counselor)
 - c. 504 Coordinator: Mike Meyering (Principal)
 - d. Affirmative Action Coordinator- Debra Steenhard (Principal)

- e. GHV Board of Education approved the following coordinators as listed above. Laura Schleusner motioned to approve & Jack Toppin seconded the motion. Ayes: 5 Nays:0. Carried.
21. SBRC Application for Modified Supplemental Amount for Open Enrollment Out
- a. The School Budget Review Committee allows for requests of additional authority to pay for increasing enrollment and open enrolled out students that were not included in certified enrollment the previous year.
 - b. GHV Board of Education moved forward to approve the SBRC application for maximum on-time funding modified supplemental amount for Open Enrollment out in the amount of \$178,728.40.
 - c. Dan Goll motioned to approve the SBRC application as presented & Kim Upmeyer seconded the motion. Ayes: 5 Nays:0. Carried.
22. Early Retirement
- a. GHV Board of Education has moved forward to not offer early retirement for 2023-2024 school year in accordance with policy 407.
 - b. Kim Upmeyer stepped out of the meeting at 7:00 P.M.
 - c. Jack Toppin motioned to approve not moving forward with early retirement & Dan Goll seconded the motion. Ayes:4 Nays:0. Carried.
23. GHV Board of Education moved into the Work Session to discuss future planning with the district. No board action will be taken during this Work Session.
24. Kim Upmeyer returned to the meeting at 8:03 P.M.
25. Confirm Date & Time of Next Meeting
- a. December 11, 2023 @ 6:30 P.M.
26. Adjournment
- a. President Larkin adjourned the meeting at 9:42 P.M.
 - b. Jack Toppin motioned to adjourn the meeting & Dan Goll seconded the motion. Ayes: 5 Nays:0. Carried.